

## ARTICLE XII: Commissions, Board of Directors, and Special Committees

**Section 1.** Only members of a local PTA/PTSA in council membership whose national, state, and council dues are paid shall be eligible to serve in any elected or appointive position of this council. The term of each appointee shall be for one year, and he may be reappointed for another year.

**Section 2.** The executive committee shall create such commissions as may be deemed necessary to promote the Purposes and carry on the work of this council.

**Section 3.** The commissioners shall be appointed by the executive committee of this council.

**Section 4.** The executive committee and the commissioners comprise the Board of Directors of this council. Regular meetings of the Board of Directors shall be held during the year, the time to be fixed by the Board members at its first meeting of the school year. A majority of the Board of Directors shall constitute a quorum. Special meetings of the Board of Directors may be called by the president or by a majority of the members of the Board, all members of the Board having been notified.

**Section 5.** The executive committee may create such special committees as it or this council may deem necessary to promote the Purposes and carry on the work of this council.

**Section 6.** Inasmuch as a special committee is created for a specific purpose, it automatically goes out of existence when its work is done and its final report is received by the executive committee.

**Section 7.** Each commissioner and committee chairman shall present a plan of work to the executive committee for approval. No work shall be undertaken without the consent of the executive committee.

**Section 8.** The majority of any commission or committee shall constitute a quorum.

**Section 9.** The president shall be a member ex officio of all commissions and other committees but shall not serve on the nominating committee or election committee.

## ARTICLE XIII: Fiscal Year

The fiscal year of this council shall begin on July 1 and end the following June 30.

## ARTICLE XIV: Reading and Renewal of the Bylaws

These bylaws shall be reviewed by the executive committee at the beginning of each school year and shall every three (3) years be presented to the council voting body and reaffirmed by a two-thirds vote of the members present and voting and sent to the Utah PTA

for renewal.

## ARTICLE XV: Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this council in all cases in which they are applicable and in which they are not in conflict with these bylaws, the bylaws of the Utah PTA, the National PTA Bylaws, or the articles of incorporation.

## ARTICLE XVI: Amendments

### Section 1.

- a. Only information written in the blanks of these bylaws may be amended at any regular meeting of this council by a two-thirds vote of the voting body present and voting, provided that written notice of the proposed amendment shall have been given to each PTA/PTSA in council membership and to each member of the Board of Directors at least thirty (30) days prior to the meeting at which the amendment is voted upon, that a quorum has been established, and that the amendment is then sent to the Utah PTA for approval.
- b. After approval by a two-thirds vote at a meeting of this council, six (6) copies of all amendments or revisions shall be sent to the Utah PTA for approval.

**Section 2.** The adoption of an amendment to any provision of the bylaws of the Utah PTA identified by a single star except for those single star provisions that apply specifically and solely to local PTAs and PTSAs, shall serve automatically and without the requirement of further action by this council to amend correspondingly the bylaws of this council. Notwithstanding the automatic character of the amending process, this council shall promptly incorporate such amendments into its bylaws.

### Endnotes

<sup>1</sup> A two-year term is recommended for stronger leadership in this council.

<sup>2</sup> An individual shall be elected to no more than one Utah PTA Board position, or one region office, or one council office, or one local PTA/PTSA office at a time.

<sup>3</sup> It is recommended that the superintendent or his representative and the principals not serve on the nominating committee but act as consultants to it.

<sup>4</sup> It is recommended that the council president and president-elect be past presidents of local PTAs/PTSAs.

<sup>5</sup> The membership roster shall NOT be released to outside individuals, groups, companies, etc.

<sup>6</sup> The annual meeting is the last council meeting of the school year.

<sup>7</sup> A reconciliation of the treasurer's accounts is for the protection of the treasurer. It is the only means of assuring everyone that the accounts are accurate, and it relieves the treasurer of responsibility except in case of fraud. See Robert's Rules of Order Newly Revised, pages 477-480.