

GOOGLE APPS FOR EDUCATION

Dear Parent/Guardian,

As a part of our learning this year, we will be using Google Apps for Education, enhancing students' ability to access, collaborate, and share what they have been learning in school.

The Google Apps account includes access to Email, Docs, and Calendar, and will

- provide online file storage space available anytime, anywhere
- allow teachers and students to share files
- allow for collaboration among students
- provide teachers additional ways to assess student learning
- allow teachers to provide discreet and effective differentiated instruction

Parent Involvement

As a parent you have access to your child's Google Apps for Education account, which is accessed using her/his Aspire/SIS student number and password.

You may change your child's password at any time from the Nebo Parent Home page (<http://www.nebo.edu/parents>) by doing the following:

1. Click on "Change a Child's Password"
2. Log in to your parent Aspire/SIS account (please check with the school secretary if you do not know your username or password).
3. Select the child for whom you want to change the password
4. Create and confirm the new password.

Please note the same password will enable your child to log on to school computers, access Aspire/SIS, and sign in to Google Apps.

Student Login

Students log into their email from the student home page <http://www.nebo.edu/students>. The email address will be displayed in the upper right hand corner of the email screen after the student logs in.

We will be using these accounts during the first term. Please ensure that your student knows her/his Aspire number and password by this time. To protect your child's privacy this information should not be written down or shared with others.

Students

Students can access the Student Home page by:

1. Logging on to school lab computers with their temporary MMDDYYYY password.
2. Logging on to chromebooks with their existing Nebo Password.
3. Using a computer at home.

If a student knows their Nebo Password, they may change their password from the [Nebo Student Page](#) by doing the following:

1. Click on “Change My Password”
2. Username and password are the Student ID and Nebo Password. If they do not know their password, a parent or teacher will need to reset it for them.
3. Create new password (can use existing password)
4. Confirm new password.
5. Click submit

NOTE: When a student changes their password, it changes for **all** of their Nebo logins, including computer, chromebook, email, and Aspire/SIS.

Parents

Parents may reset their child’s password at any time from the Nebo Parent Home page (<http://www.nebo.edu/parents>) by doing the following:

1. Click on “Change a Child’s Password”
2. Log in to parent SIS account (please have parents check with the school secretary if they do not know their username or password).
3. Select the child for whom they want to change the password
4. Create and confirm the new password.

Note:

When a parent resets a student password, it resets for **all** of their Nebo logins, including computer, chromebook, email, and Aspire/SIS.

Parents should inform their children when resetting their passwords, so the student will be able to easily log in to necessary applications during the school day.

Parent Notification

Parents have given permission for their students to have email when they signed the Computer Use Agreement at the beginning of the year.