

Spanish Oaks Elementary

2701 East Canyon Crest Drive
Spanish Fork, UT 84660
Telephone (801) 798-7411 Fax (801) 794-2845



August 1, 2018

Notice to All Spanish Oaks Parents
Re: School Community Councils

As a school community, we would like to thank the Spanish Oaks Elementary School Community Council for their service to our school. Special thanks goes to our parent members: Jacoy Baird, Emily Gunderson (Co-chair), Ashley Christiansen, and Sarah O'Gwin. School employee members of SCC who served this past year are: Heidi Dimmick (Co-chair), Sherri Peterson (SCC facilitator), and Kali Brown (principal).

This notice is to invite any interested parents to fill open parent positions for this year's School Community Council (SCC). Please consider the following (*effective May 14, 2013*):

- The SCC will meet monthly, with the schedule determined to meet the needs of the elected council. Minutes, agendas and proposed meeting schedules will be posted on the school's web site. All SCC meetings are open to the public.
- The SCC will identify the school's most critical academic needs and recommend a course of action to meet the identified academic needs.
- The SCC develops the School Improvement Plan, School Reading Achievement Plan, School Staff Development Plan, Child Access Routing Plan (Safe Walking Route), and School LAND Trust Plan Proposal.
- Names and contact information for each member of the council must be posted on the school website.
- The SCC may determine the size of the council by a majority vote of a quorum. Terms are to be staggered so that approximately half of the council is up for election each year.
- The timing of the election must remain the same for at least four years. The elections may be held near the beginning of the school year or in the spring if they are completed before the last week of school.
- The timeline must include a notice to parents at least 10 days prior to the election that includes the open positions, how to file, and when and where the election will be held.
- If there is not a contested race, the school need not hold an election.
- There are no term limits for parent/guardians. They may serve if they have a child attending the school during the two-year term.
- After the council is seated, the council elects a chair and vice-chair. The chair is a parent member and the vice-chair may be a parent member or an employee member.

If you are interested in joining School Community Council, please fill out the form below and return it to the Spanish Oaks Elementary school office by Friday, August 24, 2018. If an election is required it will be held the week of August 27-August 31, 2018.

Following is a summary of the Progress Report for last year's School LAND Trust Plan:

- Most critical academic need(s) identified in the school plan: reading, mathematics, science, technology, and fine arts.
- School LAND Trust funds expenditures for the benefit of students: salaries for classroom specialists to help struggling students one-on-one, as well as teacher professional development; science fair coordinator stipend with benefits; teacher professional development; technology to support our SIP goals; material and supplies for our enrichment programs.
- *School LAND Trust distribution for FY2018: \$45,577.26*

I would like to serve on the 2018-2019 Spanish Oaks Elementary School Community Council. I understand I am required to attend monthly meetings and become knowledgeable about the school and its programs.

Name _____

Address _____

Phone _____

